

# ANNUAL CUSTOMER NOTICE

2024



# **Annual Customer Notice**

This notice contains important information concerning your cable television services. We provide this notice as a service to our customers and in accordance with applicable federal law and Federal Communications Commission regulations. We encourage you to review the following information and contact us at 888.343.8014 or email us at contactus@gpcom.com with any questions.

# **Customer Privacy**

To provide cable television service, we must collect and maintain personally identifiable customer information including billing records, service, maintenance, and repair records, premium service subscription information, marketing information, and subscriber communication history. All personally identifiable information is solely for the normal business purpose of offering and rendering cable television service, and may only be accessed by persons authorized by Great Plains Communications including designated employees and sales agents, billing and collections services, accountants, programming providers, and other designated businesses. The company maintains personally identifiable customer information for the duration of service agreement and reasonable time period thereafter.

# **Disclosure Prohibited; Exceptions**

Federal law prohibits the disclosure of personally identifiable information without customer consent, except to (A) obtain information necessary to render a cable service or other service provided by the cable operator to the subscriber; or (B) detect unauthorized reception of cable communications. Great Plains Communications may disclose names and addresses for non-cable services, such as mailing lists, unless otherwise notified in writing by the customer. No such disclosure may reveal directly or indirectly the cable services you view or other transactions.

We must disclose personally identifiable information without customer consent if required to do so by law enforcement authorities or by a court order. If Great Plains Communications is served with a court order requiring disclosure, we will promptly inform the customer before releasing any information, and the customer will have the opportunity to contest.

# **Customer Rights**

Customers may review personal information maintained by Great Plains Communications by calling 888.343.8014 and setting an appointment during normal business hours. Customers may request correction of any errors in personally identifiable information collected or maintained, and have the right under federal law to enforce cable privacy rights through civil action in federal district court.

#### **Customer Service**

#### **Complaint Procedures**

Great Plains Communications aims to provide the finest-quality cable television services. We strive to answer any questions, and resolve any issues concerning cable television service as soon as possible utilizing the following customer communication and service request procedures.



- 1. Contact our business office at 888.343.8014.
- 2. During normal business hours, you may speak with a Customer Response Representative who will attempt to answer questions or troubleshoot and resolve any service issues. If necessary, the Customer Response Representative will schedule a service technician to visit your home, usually within 24-36 hours. We do not charge for service calls if our equipment caused the problem.
- 3. Emergencies such as fallen trees or utility poles, violent storms or very cold weather may interfere with cable service. Great Plains Communications crews are promptly dispatched to alleviate any service interruptions in a timely fashion. Keep in mind that the time to restore service will be determined by the magnitude of these situations.
- 4. We maintain customer contact records for a minimum of one year. Records are available for inspection by the applicable local franchise authority and the Federal Communications Commission.

If a question is not answered or an issue is not resolved to your satisfaction, please contact Great Plains Communications with any concerns. You may also contact your franchise authority at the address below:

# **Nebraska Franchise Authority Contact Information**

#### **Village of Arnold**

209 West 1st Street Arnold, NE 69120 308.848.2228 arnoldvillage@gpcom.net

#### **Village of Bancroft**

322 Main Street Bancroft, NE 68004 402.648.3332 bancroftne@hotmail.com

#### **City of Bloomfield**

PO Box 157 Bloomfield, NE 68718 402.373.2272 blfdadm@gpcom.net

#### **City of Broken Bow**

PO Box 504 Broken Bow, NE 68822 308.872.5831 clerk@cityofbrokenbow.org

#### **City of Callaway**

PO Box 157 Callaway, NE 68825 308.836.2262 callaway@gpcom.net

#### **Village of Center**

PO Box 86 Center, NE 68724 402.288.4236 villageofcenter@yahoo.com

#### **City of Chadron**

PO Box 390 Chadron, NE 69337 308.432.0505 clerk@chadron-nebraska.com

#### Village of Chapman

323 8<sup>th</sup> Street Chapman, NE 68827 308.986.2266

#### **Nebraska Franchise Authority Contact Information (Continued)**

#### **City of Creighton**

809 Main Street PO Box 188 Creighton, NE 68729 402.358.3557 ccreigh@gpcom.net

#### **City of Crofton**

1210 W. 2<sup>nd</sup> Street Crofton, NE 68730 402.388.4766 cityofcrofton@gpcom.net

#### **Village of Dodge**

226 Elm Street Dodge, NE 68633 402.693.2239 villageofdodge@yahoo.com

#### **City of Elgin**

PO Box 240 Elgin, NE 68636 402.843.5822 cityclerk@elginnebraska.org

#### **Village of Ewing**

209 Nebraska Street PO Box 333 Ewing, NE 68735 402.626.7718 vofewing@gpcom.net

#### **City of Gordon**

PO Box 310 Gordon, NE 69343 308.282.0837 cityofgordon.nebraska@gmail.com

### **City of Grant**

342 Central Grant, NE 69140 308.352.2100 grantmgr@gpcom.net

#### Village of Hayes Center

PO Box 98 Hayes Center, NE 69032 308.286.3411

#### **City of Hay Springs**

234 North Main PO Box B Hay Springs, NE 69347 308.638.7275 cityhall@haysprings.com

#### **City of Imperial**

740 Court Street Imperial, NE 69033 308.882.4368 jol@imperial-ne.com

#### **City of McCook**

W 5<sup>th</sup> and C Street McCook, NE 69001 308.345.2022 admin@cityofmccook.com

#### **City of Neligh**

202 Main Street Neligh, NE 68756 402.887.4066 dana@neligh.org

#### **Village of Niobrara**

127 Spruce Street Niobrara, NE 68760 402.857.3372 niocc@gpcom.net

#### **City of North Bend**

PO Box 401 North Bend, NE 68649 402.652.3584 cinoben@gpcom.net

#### **Village of Oakdale**

PO Box 10 Oakdale, NE 68761 402.776.2484 oakdaleclerk@gpcom.net

#### **Village of Oconto**

PO Box 128 Oconto, NE 68860 308.858.4537 308.870.3549

#### Village of Palisade

PO Box 288 Palisade, NE 69040 308.285.3320 vilofpal@gpcom.net

#### **City of Petersburg**

PO Box 147 Petersburg, NE 68652 402.386.5551 villgpet@gpcom.net

#### City of Plainview 205 West Locust

Plainview, NE 68769 402.582.4928 cretzlaff@cityofplainviewne.com

#### **City of Ponca**

123 West 3<sup>rd</sup> Street PO Box 465 Ponca, NE 68770 402.755.4165

#### **City of Rushville**

PO Box 99 Rushville, NE 69360 308.327.2221 rushcity@gpcom.net

#### **City of Scribner**

PO Box D Scribner, NE 68057 402.664.3231 clerk@scribner-ne.gov

#### **City of Snyder**

125 Ash Street Snyder, NE 68664 402.568.2306 snyder@skyww.net

#### **Village of Stapleton**

PO Box 133 Stapleton, NE 69163 308.636.2960 stapleton@gpcom.net

#### **Village of Sutherland**

1200 1st Street PO Box 277 Sutherland, NE 69165 308.386.4721 clerkvos@gpcom.net

#### **Village of Trenton**

402 Main Street Trenton, NE 69044 308.334.5488 vtrenton@gpcom.net

#### Village of Venango

PO Box 4 Venango, NE 69168 308.447.5757 308.353.0911

#### **Village of Verdigre**

PO Box 330 Verdigre, NE 68783 402.668.2621 verdigreclerk@gpcom.net

#### **City of Wausa**

406 East Broadway Street Wausa, NE 68786 402.586.2311 villageofwausa@gpcom.net

#### **Village of Winnetoon**

305 Sherman Avenue Winnetoon, NE 68789 402.847.3273

#### Village of Wolbach

PO Box 97 Wolbach, NE 68882 308.246.5278 wolvillage@gpcom.net

#### Village of Wynot

PO Box 61 Wynot, NE 68792 402.357.2298 402.357.2130 villageofwynot@gpcom.net

# **Indiana Utility Regulatory Commission**

In all cases, your service representative will try to answer your questions and resolve your problems. If you're not satisfied, feel free to ask for a supervisor. If your problem can't be solved by the supervisor, ask to speak to the manager or higher levels of management.

If you are then not satisfied, you may file a formal complaint or request for a conference with the Company in person, by telephone, by letter or by using a complaint form available from the Company of the Indiana Utility Regulatory Commission. The Company will promptly investigate your complaint and contact you regarding its solution. No service will be disconnected for at least ten (10) days after the Company has notified you of its proposed disposition.

If you are still not satisfied, you may appeal your case to the Public Service Commission of Indiana for an informal review. The request to the Commission must be made, in writing, within seven (7) days following the date the Company's notification of its disposition of your complaint was mailed to you. A copy of your request to the Commission must be sent to the Company. Your request should be mailed to:

PNC Center 101 W. Washington St., Suite 1500 E. Indianapolis, IN 46204 or call (800) 851-4268.

The Commission will provide an informal review within 21 days, with a full written decision mailed to you and the Telephone Company no later than 30 days after receipt of your request. No service will be disconnected for at least three (3) days after the time the Commission mailed its decision, as long as you continue to pay all undisputed bills and undisputed portions of disputed bills.

A copy of the rules and standards concerning customer service is available for inspection in the Company's Business Office. In addition, the information in the general information page of the telephone directory is being updated as new directories are issued.

Great Plains Communications has filed with the Federal Government a Compliance Assurance in which it assures the Rural Utilities Service that it will comply fully with all requirements of Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, as amended, and Rules and Regulations of the U.S. Department of Agriculture issued thereunder, to the end that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the conduct of its program and the operation of its facilities. Under this Assurance, these organizations are committed not to discriminate against any person on the ground of race, color or national origin in its policies and practices relating to treatment of beneficiaries and participants including rates, conditions and extension of service, use of its facilities, attendance at and participation in any rights of such beneficiaries and participants in the conduct of the operations of these organizations.

# **Service and Pricing**

Please contact us at 888.343.8014, Option 3 for service and pricing information including:

- Available products and services
- Pricing, tier and bundle options
- Channel line ups
- Installation and maintenance policies and pricing
- Operating instructions and tutorial videos

# **Equipment Compatibility**

Digital Converter. If service is received through a digital converter, it may not support all special features and functions on TVs and recording devices. For example, the converter may not be compatible with TV functions which allow viewing of a program on one channel while simultaneously recording a program on another; and may not use advanced picture generation and display features such as Picture-in-Picture.

Remote Control Devices. Remote control devices available from retail outlets may not be compatible with Great Plains Communications set-top boxes.

#### **General Policies**

**Equipment:** The equipment Great Plains Communications provides to customers is and shall remain the property of the company and must be returned when service is discontinued for any reason or at any time the company wishes to exchange or upgrade equipment. Failure to return equipment will result in a charge being made to the customer's account. The company will replace or repair equipment at no charge in the event of failure due to normal use. Equipment damaged as a result of customer negligence may be subject to replacement charges.

**Billing:** All charges are billed and payable in advance. Billing periods are notated on billing statements. Call 888.343.8014 with any billing questions or inquiries.

Late Payment Policy: Charges for services are due and payable upon receipt of the monthly statement. Accounts with a balance due after notated due date will be assessed a late fee of 1.5% of the balance or \$20.00, whichever is greater. If an account remains unpaid for more than 45 days, service may be disconnected. Payment of the account balance, a reconnect charge, and service and equipment deposit will be required to restore service after disconnection.

**Adult at Home:** To protect both customers and employees, company policy dictates that installers and technicians WILL NOT enter a home unless an adult 18 years or older is present.

**Repair Policy/Trip Charge:** Great Plains Communications performs repair service at no charge if the issue is related to company equipment or the Great Plains Communications lines located outside of the customer's home. However, the customer may incur a trip charge for repair visits if the issue is caused by defective electronic equipment the customer has purchased, damage inflicted by anything other than normal use, or by improper alterations made to the original installation, etc.

**Disconnect Policy:** The customer may request cable service disconnection at any time. Billing will cease on the disconnection date subject to any contract requirements. To avoid any further liability, all equipment must be returned to Great Plains Communications on the day of disconnection.

**Change of Service:** The customer may change the combination of service at any time unless otherwise dictated by current contract requirements. Call our Customer Response Center at 888.343.8014 for pricing and scheduling information.

Additional Outlets: Federal government rules hold us responsible for ensuring that our cable system does not "leak" into the air. Therefore, it is advised that company equipment be used on all additional outlets, and that a Great Plains Communications technician performs the installation. The company repair policy applies to additional outlets.

**Service Interruptions:** From time to time equipment failures can occur. Great Plains Communications attempts to respond to service interruptions within 48 hours of customer notification during the normal work week. If the company fails to respond within 48 hours, the customer may receive credit on a prorate basis. Periodically, certain maintenance procedures that will interrupt service must be performed. Great Plains Communications will keep these times to a minimum and apologizes for any inconvenience. It is very important for customers to notify the company when service is interrupted.

**Sports Blackouts:** At times the FCC and professional sports contracts require the company to "black out" distant signal importation of local programming. Great Plains Communications regrets any inconvenience this mandated protection may cause.

*Call Before You Dig:* All utility lines in Nebraska and Indiana, (including cable television lines) must be professionally located prior to digging. To avoid serious injury or liability, customers must call the Digger's Hotline, 811 for this free service.

**Public Viewing:** As a condition of receiving Great Plains Communications cable service, the customer represents and warrants they will not exhibit any programming service in a commercial establishment unless the applicable monthly surcharge is paid. If the customer intends to exhibit any programming service in a commercial establishment, they must contact Great Plains Communications for additional information.

**Terms and Conditions:** The terms and conditions laid out in this notice are subject to change.



# Think outside the (cable) box

# Make the switch to GPC iTV!







and more!

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